

## **REVISED Budget Calendar 2025**

- January 9, 2025
  - Distribute Budget Calendar
- January 8, 2025- Audit/Finance Committee Meeting (5:30 pm) Review General Support budgets
  - Preliminary budgets: BOE, District Clerk, Chief School Administrator, Business Administration, Auditing, Treasurer, Tax Collector, Purchasing and Legal
- February 6, 2025- Audit/Finance Committee (5pm) prior to Regular Board of Education meeting
  - Review General Support, Athletic & Transportation budgets
    - Preliminary budgets: Operation of Plant, Maintenance of Plant, Central Printing, Athletics and Transportation
- February 18, 2025- Audit/Finance Committee – 5:30 pm Superintendent’s Conference Room
  - Salary budget
  - Employee Benefits
  - Preliminary budget
  - Review Tax Cap Calculation – Due March 1, 2023
- March 6, 2025- – Audit/Finance Committee – (5pm) prior to Regular Board of Education meeting
  - BOCES Budget
  - Review Building Supply and Contractual Budget
- March 20, 2025- Audit/Finance Committee - 5pm Superintendent’s Conference Room
  - Special Education
  - Debt Service
  - Proposed budget, Property Tax Report Card, Three part budget presentation
- April 2025- Legal notice of budget hearing and budget vote. Must advertise four times within seven weeks of the vote with the first publication occurring 45 days before the annual budget vote.
  - April 5, 2025, April 17, 2025, May 8, 2025, May 15, 2025
- April 3, 2025- Audit/Finance Committee (5pm) prior to Regular Board of Education meeting
  - Proposed budget and Property Tax Report Card presented to the Board of Education for Adoption (PRTC requires BOE approval no later than the 25th. PRTC due either day after BOE approval to SED but no later than April 26th.)
- April 21, 2025-Deadline for submission of petitions for propositions to be placed on ballot
- April 25, 2025 - Final date for the adoption of the property tax report card by the BOE
- April 30, May 1, 2025- Voter registration 9:00 am – 2:00 pm
- April 28, 2025-Property Tax Report Card due to NYSED and submitted to local newspaper of general circulation
- April 30, 2025- Submission of petitions for BOE candidates to District Clerk no later than 5:00 pm
- April 28th, 2025 - Budget statement and required attachments made available upon request and posted on district’s website
- May 6, 2025- Deadline for Military Ballot to be distributed (no later than 14 days before the vote)
- May 6, 2025- Budget Hearing
- May 14, 2025 – Deadline for mailing budget notice
- May 20, 2025- Budget Vote